July 2019

Dear Parent/Carer

**BAY HOUSE SIXTH FORM - STUDENT CONTRIBUTION (2019 ENTRY)**

As you will be aware, wide-ranging curriculum changes at A Level have been introduced which have had a significant impact upon the way students learn and the means by which we can best support them. New linear syllabuses, which will be assessed at the end of the two-year courses, have now been launched in all subjects.

In order to best encourage and prepare students to be ‘exam ready’, we will support them with organisational skills to enable them to store two years’ worth of high quality notes and assessments. A4 assessment books or folders are issued for every subject, where students will complete or store all assessed work. Other stationery, such as subject dividers, to support students with the organisation of notes and resources, is also provided.

In line with other colleges, we are asking for a payment of **£25 per academic year** as a contribution towards the cost of providing these materials during their two years here. The contribution will also go a small way towards the printing, photocopying and paper costs that students incur. Whilst we will endeavour to continue providing students with text books free of charge, which are to be returned at the end of their time with us, we are, in line with other sixth form providers, having to take a more conservative approach to providing students with course materials.

Students are encouraged to pay by cash, cheque (*made payable to GFM Education*) or card via the Finance Office. You can also pay online via SCOpay and it is listed under ‘Sixth Form Stationery Pack’.

Yours faithfully

*Mrs Sarah Butler*

*Head of Finance*

*✂-----------------------------------------------------------------------------------------------------------------------------------------------------------*

**Please return slip and payment to the Finance Office by Monday 9th September latest**

**BAY HOUSE SIXTH FORM: STUDENT CONTRIBUTION - 2019 ENTRY**

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I enclose cash/cheque for £25*,* made payable to ‘*GFM Education’***.** *(Please write student name and ‘Sixth Form student contribution’ on reverse of cheque.)*

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent/Carer)

*NOTE: Students who subsequently withdraw their Sixth Form application will receive a refund in due course.*